



GOVERNMENT OF WEST BENGAL
OFFICE OF THE PRINCIPAL
Maulana Azad College



8, RAFI AHMED KIDWAI ROAD, KOLKATA 700013, INDIA

Phone: 033 2249-3737/2226-7814 e-mail: maulanaazadcollegekolkata@gmail.com

Website: <https://maulanaazadcollegekolkata.ac.in>

Summary Report, Meeting Notice, Meeting Resolution, Course Brochure
/Curriculum, Course outcomes, Evaluation procedure, Sample Certificate

3. Al-Muhadithat al-Lugatil-al-Arabia

SUMMARY REPORT OF THE COURSE

COURSE TITLE: AL-MUHADITHAT AL-LUGATIL-AL-ARABIA

Course Code: AD-ARB-22-23-01

DURATION: 30 Hours (04.11.2022 - 20.12.2022)

Organizing Department: Department of Arabic

No. of Enrolled Students: 38

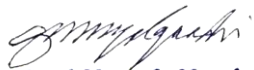
No. of student completed the course: 34

Course Aims:

The course titled "Al-Muhadithat al-Lugatil-al-Arabia" (Arabic Conversation) is designed to enhance students' proficiency in spoken Arabic. This course aims to develop practical communication skills, enabling students to effectively engage in conversations in various contexts. By focusing on listening and speaking, the course provides a comprehensive approach to mastering modern standard Arabic and colloquial Arabic dialects.

Conclusion:

The "Al-Muhadithat al-Lugatil-al-Arabia" course is an essential addition to the curriculum for students seeking to enhance their Arabic conversational skills. By focusing on practical communication and cultural immersion, the course prepares students to effectively engage in real-life interactions in Arabic. This course not only improves linguistic proficiency but also fosters a deeper appreciation of the rich cultural heritage of the Arabic-speaking world, making it a valuable component of a well-rounded education. The course has been successfully completed by all the 38 enrolled candidates from Arabic Department and the participants received their certificates.


Dr. Syed Mustafa Murshed
Jamal Shah Al-Quadri
Assistant Professor & Head
Department of Arabic
Maulana Azad College, Kolkata




Principal
Maulana Azad College
Kolkata-13



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DEPARTMENTAL MEETING NOTICE



GOVERNMENT OF WEST BENGAL
Department of Arabic
Maulana Azad College
8, Rafi Ahmed Kidwai Road, Taltala, Kolkata - 700013, India

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Notice:

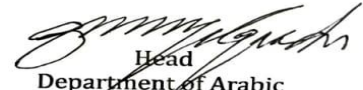
Dated, 14th July, 2022

A departmental meeting will be held on 21th July, 2022 at 3.00 p.m. to introduce the following ADD-ON courses in our department. All are requested to attend the meeting positively.

Sl. No.	ADD-ON Course Name	Course Code	Year of Implementation
1	Al-Muhadithat al-Lugatil-al-Arabia	AD-ARB-2022-23-01	2022-23
2	At-Takallum bil-Lughatil-Arabia	AD-ARB-2022-23-02	2022-23

Agenda:

1. Selection of course coordinator(s).
2. Syllabus formation.
3. Evolution procedure.
4. Issue of certificate.


Head
Department of Arabic
.....
Head
Department of Arabic
Maulana Azad College.




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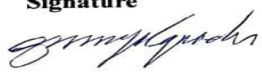



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DEPARTMENTAL MEETING RESOLUTIONS

	<p>GOVERNMENT OF WEST BENGAL Department of Arabic Maulana Azad College 8, Rafi Ahmed Kidwai Road, Taltala, Kolkata - 700013, India</p> <p>Phone: 033 2249-3737/2226-7814 e-mail: arabic@maulanaazadcollegekolkata.ac.in Website: https://maulanaazadcollegekolkata.ac.in</p>			
Ref. No.....	Date: 21 th July, 2022			
In reference to the notice dated 14-07-2022 the following teachers present in the meeting held on 21-07-2022 at 3.00 p.m.				
Name of the Teacher	Signature			
1. Dr. S.M.M. J.S. Al-Quadri				
2. Dr. Md Sadrul Islam				
Minutes of the meeting:				
All the teachers agreed unanimously for smooth running of the proposed ADD-ON courses to enhance the skills of our students.				
1. Agenda 1. Selection of course coordinator(s).				
After detail discussion, the department has decided that the teachers of this department will act as ADD-ON course coordinator as per following:				
Sl. No.	Course Code	Course Coordinator	Duration	Total Hours
1	AD-ARB-2022-23-01	Dr. S.M.M. J.S. Al-Quadri	04.11.2022 - 20-12-2022	30
2	AD-ARB-2022-23-02	Dr. Md Sadrul Islam	07.11.2022 - 22-12-2022	30
2. Agenda 2. Syllabus formation.				
It has been resolved that the respective course coordinator will be responsible for Syllabus formation with the help of other faculty members and coordinate with IQAC time to time.				
3. Agenda 3. Evolution procedure.				
It has been resolved that the evaluation process consist of the following.				




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Evaluation Process:

- (a) Question preparation (Theory+Oral): Full Marks 100
(b) For theory paper there will be SA type Questions and LA type questions and time of Examination 3 Hours.
(c) Evaluation of answer scrips and Tabulation as decided by the coordinator.
(e) Grade and Marks as per following table:

Grade Scale	Grade	Performance Indicator
90-100	AA	Outstanding
80-89	A+	Excellent
60-79	A	Very Good
40-59	B	Satisfactory
< 40	D	Disqualified

Agenda 4. Issue of Certificate

It has been resolved that the certificate will be issued to those candidates who have successfully completed the course. The coordinator should prepare a brief report of the course after taking feedback from the participants and the difficulties if any for smooth running the course.


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Department of Arabic
Maulana Azad College,
Kolkata.




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COURSE BROCHURE AND MODULE

Syllabus

Add-On-Course

Al-Muhadathat Bil-Lugatil al-Arabia

المحادثة باللغة العربية

Course Code: AD-ARB-2022-23-01

١. الكلمات الجديدة
٢. المصطلحات الحديثة العامة
٣. المصطلحات الحديثة عن وسائل الإعلام الإلكترونية المسموعة
٤. المصطلحات الحديثة عن وسائل الإعلام الإلكترونية المرئية
٥. المصطلحات الحديثة عن وسائل الإعلام المطبوعة
٦. ممارسة المحادثة والمكاملة باللغة العربية
٧. قراءة القصص القصيرة جهرًا
٨. التدريب الشفوي
٩. مشاهدة الأفلام القصيرة باللغة العربية.



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Sample Certificate



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No. -----

Course Completion Certificate

This is to certify that -----, bearing Enrollment No. ----- has actively participated and successfully completed 30 hours add-on course on "Al-Muhadithat al-Lugatil-al-Arabia" organized by the Department of Arabic in association with IQAC, in the period 4th November, 2022 to 20th December, 2022 and secured grade -----.



Course Coordinator



IQAC Coordinator



Principal




Principal
Maulana Azad College
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